



PhotoPass Agreement

We have a few simple guidelines for all photographers, videographers, and anyone using any of the public spaces in the building for their creative work. Once you've read, initialed these items, signed the agreement, and submitted a Photo ID, you'll receive a PhotoPass lanyard to let our staff know that you've agreed to follow these guidelines. **Please keep the PhotoPass visible at all times** and return it to the desk when you are done (when you will also receive your Photo ID). Please note that our security and staff members are directed to immediately address any guidelines that are not being followed. If any guidelines continue to be disregarded, you will be escorted off the property.

Photoshoots are only allowed between the hours of 9:00am-8:00pm.

By signing this document, I acknowledge that I have read and will abide by the PhotoPass guidelines, and that Crosstown Concourse reserves the right to revoke my PhotoPass at will. I hereby release and discharge Crosstown Arts, Crosstown Redevelopment Cooperative Association, Crosstown, LLC and any and all of their agents, employees, representatives, affiliates, owners, successors, assigns, lenders, licensors, licensees, lessors, lessees and invitees (collectively, "Crosstown Parties") from any and all liability, claims, demands, or causes of action, waive any and all claims in and to the same, and covenant not to sue or make any claims against any such Crosstown Parties, as a result of any and all injuries to persons or property or other damages or losses of any nature whatsoever arising out of or related to my activities at Crosstown Concourse, whether caused by my own negligence or the negligence of others, or any present condition of any of the location(s) at which any of the activities are or shall be conducted or of any route(s) of travel to and from the same. I hereby agree to indemnify, defend and hold harmless all Crosstown Parties from any and all claims, liability, losses, judgments, demands, actions and costs, including, without limitation, attorneys' fees, arising out of or related to such activities, regardless of the cause. I hereby agree to receive newsletters and other potential contact from Crosstown Arts or Crosstown Concourse via email or phone.

If, for any reason that violates the safety expectations of the Crosstown Community, you are asked to leave the premises by Crosstown Security, you will collect your belongings and exit the property immediately and peacefully. A report will be generated, documenting the details of the incident, and submitted for review by management.

Name _____ Phone _____

Email _____

Signature _____ Date: _____



Safety

NO WEAPONS OR ANYTHING THAT RESEMBLES, APPEARS OR CAN BE MISTAKEN AS A WEAPON OF ANY SORT. CROSSTOWN SECURITY RESERVES THE RIGHT TO SEARCH ANY AND ALL BAGS, CONTAINERS, LOCKERS AND/OR ANY ITEM USED TO CARRY ARTICLES TO ENSURE THIS GUIDELINE IS STRICTLY ENFORCED.

Initials_____

AVAILABLE SPACES

Public areas, such as the atria and plazas. Please do not use stairwells or tenant spaces. At Crosstown Arts, the Art Bar, Green Room, Café area, and galleries are not available for free, impromptu photo or video shoots. No photography is allowed in any tenant spaces unless granted written permission by the tenant.

Initials_____

SOUND ACTIVITY

In all areas of the building, please be respectful of tenants, residents and visitors living and working here. **No music/sound beyond a cellphone is permitted inside Concourse.** At any time, please do not engage in activities (loud talking, audible dancing, etc.) that might interfere with visitors' auditory experience of common area spaces.

Initials_____

MOVING FURNITURE

Please do not move any furniture, plants or wayfinding boxes in the public areas or Crosstown Arts' space. **Please do not sit or stand on tables or countertops, stand on chairs, or use any businesses as a staging area.** Please do not go behind the cafe counters at Crosstown Arts, French Truck Coffee, Farm Burger or any retail tenant for any reason. Please leave all spaces as you found them.

Initials_____

CLEAR PATHWAYS

Please do not block pathways, entryways or exits. If you would like to take pictures or videos on common area stairways, please do so quickly so that other people can freely traverse the space.

Initials_____

ACTIVITY DURING PLANNED EVENTS

Crosstown Arts and Concourse frequently host events in public area spaces. Please refrain from photoshoots in public spaces during programming and/or private events.

Initials_____



LIGHTING

Please do not adjust or modify the house lights or permanent lighting in any spaces at Crosstown Concourse. Lighting kits and flash photography for your creative project are not permitted while other public art/music events are happening.

Initials_____

NO NUDDITY OR RISQUE CLOTHING

Proper clothing is mandatory at all times. NO LINGERIE!

Initials_____

CLEANING UP AFTER YOURSELF

Please leave the space that you are working in as clean as you found it. Thank you for cleaning up any mess or trash that was created while you were working.

Loose glitter and helium balloons are prohibited at Concourse and the Crosstown Arts space. Balloons also have the potential to set off our highly sensitive fire alarm system (which would result in a building evacuation).

Initials_____

BE KIND

Individuals who are aggressive, hostile, or who refuse to comply with the guidelines listed will be asked to leave.

Initials_____

PHOTO CREDIT

If you are taking photographs that will be published in print or made available on social media, you agree to credit (or tag) Crosstown Concourse or Crosstown Arts as the location. Keep a lookout for the small signs with the hashtag of the artist's name below murals, works of art or significant decorative elements in the building.

Initials_____

KEEP THE PHOTO PASS VISIBLE AT ALL TIMES

Please keep the PhotoPass visible at all times. This will notify other staff members that you have already agreed to the guidelines above so that they will not interrupt your creative project. Please return the PhotoPass to the desk when you are done.

Initials_____